



Quick Information Resources: Encyclopedias, Dictionaries, Guides and Companions for State Employees

Access State Library Databases for State Employees via OhioLINK

Note: The resources in this guide can also be accessed through the [Ohio Web Library](#).

1. Get a State Library of Ohio card at: <http://www.library.ohio.gov/PCS/statepatron>
2. To begin looking for magazine and newspaper articles from the State Library website go to: www.library.ohio.gov
3. Click on the 'State Employees' tab on the top menu bar

Find Quick Information Resources (using OhioLINK)

1. If you are not in the State Library select '[Access OhioLINK databases from any other location](#)'
2. Select your institution – "State Library of Ohio" then click on "Submit" button
3. **Authentication Form:** Please enter the following items then click on the "Submit" button
Enter your name: last name followed by first name (e.g. Smith Jane) _____
Enter your Unique Patron ID# (last nine digits) _____

Now you are ready to start searching for full text articles...

4. Select "List by Type"
5. To search online encyclopedias, dictionaries, and other quick-answer resources select "Facts and Stats".
6. Select "WorldBook Advanced"
 - A. Looking for information about shoreline in Ohio?
 - Select **Explore Ohio** in the *top left box – menu*
 - Select **Land and Climate** in the *left side menu*
 - Select **Ohio (Land and Climate)**
 - Scroll down to **Shoreline**
 - To return to the WorldBook Advanced select **Home**
 - B. Looking for information about engine powered water powered transportation?
 - Type **Transportation** in the Advanced Search Box | Full Text
 - Select **Transportation** from the list
 - Under kinds of transportation select **Water Transportation – Engine powered**
 - C. Looking for information about U.S. Presidents views on Public Utilities?
 - Type **Utilities** in the Advanced Search Box | Full Text
 - Select U.S. Presidential Paper in the left men

Start back at the OhioLINK database page
Select "List by Type"

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7. To search online encyclopedias, dictionaries, and other quick-answer resources select **"Facts and Stats"**.
- Select **Oxford Reference Online**

Oxford Reference Online is a huge and comprehensive resource containing dictionaries and reference titles covering the complete subject spectrum: from General Reference and Language to Science and Medicine, and from Humanities and Social Sciences to Business and Professional. Premium Collection subscribers can also enhance their collection with the new [Western Civilization](#) and [Literature Collections](#). See the [full subject listing](#). Subscribers can also add long entry, in-depth reference content by purchasing [Digital Reference Shelf](#) titles.
 - A. Need to find tools for learning international financial terms?
 - Type **international financial terms** in the search box
 - Select **Economics and Business**
 - Select **Handbook of International Financial Terms**
 - Select **Browse this Book**
 - The **Browse** tool allows you to scan through a list of the entries in that book, just as you would scan through the index of a printed book. All entries in Oxford Reference Online are indexed according to their entry headings, which form a title for the entry which they define. The **Browse** tool lists entry headings alphabetically, just like a book's index, and can be used to find entries which are related to a particular idea.
 - Example: search **tax straddle**
 - B. Looking for information about privacy and United State Supreme Court Cases?
 - Select **Home** in the menu bar
 - Under Subject Reference select **Law**
 - **Oxford New Companion to Law**

The *Companion* draws upon the expertise of over 700 scholars and practitioners, offering the widest possible range of perspectives on legal topics. Consisting in over 1,700 alphabetically arranged entries, the *Companion* features: the fundamentals of all the major areas of law such as criminal law, tax and social security law, human rights law, family and employment law, education law, sports law, international and EU law; the role and workings of legal institutions such as parliaments, courts, law schools, and international bodies such as the EU and the UN; leading cases, famous trials and distinguished lawyers, past and present; and major events in legal history and major debates in legal theory.
 - **Oxford Companion to the Supreme Court**

The highly acclaimed *Oxford Companion to the Supreme Court* was first published in 1992, since which time the Supreme Court has continued to write constitutional history. This new edition of the *Companion* has been fully updated and includes new entries on key cases and full treatment of crucial areas of constitutional law, such as abortion, freedom of religion, school desegregation, freedom of speech, voting rights, military tribunals, and the rights of the accused
 - **The Oxford Guide to United States Supreme Court Decisions**

Written by eminent legal scholars, each entry provides the *United States Reports* citation, the date the case was argued and decided, the vote of the Justices, who wrote the opinion for the Court, who concurred, and who dissented. More importantly, the entries feature an informative account of the particulars of the case, the legal and social background, the reasoning behind the Courts decision, and the cases impact on American society.
 - Select **Oxford Companion to the Supreme Court**
 - Type **Privacy** in the search box
 - Select **Privileges and Immunities**
 - C. Looking for information about landfills?
 - Select **Home** in the menu bar
 - Under Subject Reference select **Earth & Environmental Sciences**

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- Select **Oxford Companion to the Earth**
The Oxford Companion to the Earth is a unique reference work, offering unrivalled coverage of the Earth Sciences, from volcanoes to flood plains, diamonds to meteors, deserts to deep seas. All aspects of geology, including climatology, mineralogy, and oceanography, are covered. In addition, there are many eclectic entries, for example on dinosaur hunters, and fossils and folklore, as well as biographies of the key figures involved.
- Type **landfill** in the search box

8. To search the Ohio History Central Online Encyclopedia

- Go to <http://www.library.ohio.gov>
- Select **Resources**
- Select **Ohio History Central | | Online Encyclopedia**
What is it? An evolving, dynamic online encyclopedia from the Ohio Historical Society.
Why use it? Find information, images, timelines, maps, and documents about Ohio's history, geography, geology, animals, and American Indian populations.
- Or, go directly to www.ohiohistorycentral.org

A. Looking for information about the Zane's Trace and early land use road construction in Ohio?

- Type **Zane Trace** in the search box

B. Interested in rail transportation and looking for information about railroad strikes in Ohio?

- Type **Railroad Strike** in the search box

C. Need to find information about the history of a banking crisis in Ohio?

- Type **Banking Crisis of 1819**